

Amani Public Charter School
Board of Trustees Meeting Agenda 6/28/21

- I. Roll call/Call to order
- II. Public comment
- III. Mission moment
- IV. Matters for approval
 - a. Budget
 - b. Officers for upcoming School year
 - c. Facilities Committee
 - d. HVAC project
- V. Discuss new charter approved in Mt. Vernon
- VI. Committee & Taskforce Reports
 - a. *Executive Committee*
 - b. *Finance Committee*
 - c. *Education and Accountability Committee*
 - d. *Fundraising and Communications Task Force*
- VII. Items for next Board Meeting (Recommendations due July 5th)

Board: Sidney Burke, Stephanie Edwards, Tamara Houston, Gene Johnson, Jim Killoran, Patrick Smith

Officers: Sidney Burke (Chair), [] (Vice Chair), Jim Killoran (Treasurer), Gene Johnson (Secretary)

Executive Committee: Sidney Burke, Stephanie Edwards, Tamara Houston, Gene Johnson, and Jim Killoran

Amani Public Charter School
June 28, 2021, Special Board Meeting

Board Action

Castle Architectural Services has advised us that as part of the HVAC project, New York State will require certain Board actions.

Background

New York's State Environmental Quality Review Act (SEQR) requires all state and local government agencies to consider environmental impacts equally with social and economic factors during discretionary decision-making.

6 NYCRR Part 617

Type II actions are by regulation, those actions which never require further SEQR review. Based on § 617.5 TYPE II ACTIONS (c) (9), the following actions are not subject to review:

- “construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;”

Amani Public Charter School

June 28, 2021

RESOLUTION REGARDING STATE ENVIRONMENTAL QUALITY REVIEW

WHEREAS, the Board of the Amani Public Charter School (the "Board") is considering a construction project at the 60 S. 3rd Avenue, Mount Vernon, NY 10550 building;

WHEREAS, a lead agency must be designated;

WHEREAS, the Board has considered the effect upon the environment of proposed capital work, including but not limited to the following:

PROJECT SCOPE:

Installation of VRF type HVAC units for 1st and 2nd floor classrooms. Units are self-contained and isolated from room to room. Installation of air handler units on 1st floor roof to service units in each room. Installation of air louvers in each classroom to supply fresh air as specified by state regulations. There is no expansion to the existing facility.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the criteria set forth in 6 NYCRR Part 617.S(c), now therefore;

BE IT RESOLVED, by the Board as follows:

1. Amani Public Charter School declares itself the lead agency.
2. The Proposed Action does not exceed thresholds established under 6 NYCRR.
3. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
4. No further review of the Proposed Action is required under SEQRA.
5. This resolution shall be effective immediately.

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

June 28, 2021

A special meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held via videoconference (in light of the New York State PAUSE in response to the coronavirus (COVID-19) pandemic) and in person at the School on June 28, 2021, beginning at approximately 4:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Stephanie Edwards, Tamara Houston, Gene Johnson, and Jim Killoran. The following Trustees were not present: Patrick Smith.

Also present at the meeting were the following School employees: Debra Stern, Phil Salmon, and Bruce Tanner. Mr. Burke presided as Chair of the meeting and Gene Johnson recorded the minutes as Secretary.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.
2. Approval of School Budget. Mr. Salmon presented the School’s proposed budget for the 2021-22 school year, describing the drivers of material changes from the prior year’s budget and projected actual results. He also provided an update regarding enrollment and recruitment for the upcoming School year. Members of the Board asked various questions, which were answered. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.
3. HVAC Project. Mr. Tanner updated the Board regarding the proposed HVAC project and the proposed SEQRA resolutions (which were circulated in advance of the Board meeting). Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit C hereto were unanimously approved.
4. Officers. Mr. Burke then discussed the proposed officers of the School for the upcoming school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.
5. Facilities Committee. Mr. Burke then discussed the proposed Facilities Committee for the upcoming school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

6. Schedule for Board Meetings. The Board discussed the calendar for the upcoming school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

7. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Gene Johnson
Secretary

APPROVED:

Sidney Burke
Chair

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

June 28, 2021

A. Election of Officers

1. RESOLVED, that each of the following persons be appointed as officers of the School in the position set forth opposite such person’s name, each to serve until his or her successor has been duly chosen and qualified, or until such officer’s earlier incapacity, death, resignation or removal:

<u>Name</u>	<u>Position</u>
Sidney Burke	Chair
Tamara Houston	Vice Chair
Jim Killoran	Treasurer
Gene Johnston	Secretary

B. Appointment of Facilities Committee

2. RESOLVED, that the following individuals shall be appointed to serve on the **Facilities Committee**, each to serve until his or her successor has been duly chosen and qualified, or until such individual’s earlier incapacity, death, resignation or removal:

<u>Name</u>	<u>Position</u>
Gene Johnson	Chair
Stephanie Edwards	Committee Member
Jim Killoran	Committee Member

C. Approval of Board Meeting Schedule for 2021-22

3. RESOLVED, that regular meetings of the Board for the 2021-22 school year be scheduled for the following dates at 4:30pm local time (subject to change to 6:30pm local time to accommodate in-person meetings):

- July 12
- August 9
- September 13
- October 18 (because of Columbus Day on October 11)
- November 8
- December 13

- January 10
- February 14
- March 14
- April 11
- May 9
- June 13

D. 2021-22 School Budget

4. RESOLVED, that the School's 2021-22 budget, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the Authorized Representatives (as defined below), or any of them, may determine are necessary or appropriate;

E. HVAC Project

5. RESOLVED, that the resolutions attached as Exhibit C to the minutes of this meeting are hereby approved in all respects;

F. Miscellaneous

6. RESOLVED, that the officers of the School and the Executive Director, Director of Curriculum and Instruction, Director of Finance, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the "**Authorized Representatives**"), be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

7. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.

EXHIBIT C

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

June 28, 2021

Amani Public Charter School June 28, 2021, Special Board Meeting

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