

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

November 18, 2019

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on November 18, 2019, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke and Jim Killoran. Gene Johnson and Derrick Dunlap were not present.

Also present at the meeting were (a) the following prospective Board members: Stephanie Edwards, Tamara Houston, and Patrick Smith, and (b) the following School employees: Debra Stern, Cara Martin, Phil Salmon, and Bruce Tanner.

Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order. *Mr. Burke noted that the New York State Education Department (“**NYSED**”) had informed the Board that, until there were five Board members approved by NYSED, the Board would not be permitted to take any official actions; Mr. Burke noted that, notwithstanding that, the Board intended to approve various matters and then ratify those actions once there were five Board members approved by NYSED.*

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Approval of Prior Minutes. The minutes of the Board meetings held on October 21, 2019, were reviewed and unanimously approved.

3. Prospective Board Members. Mr. Salmon provided to the Board copies of the completed applications for Mrs. Edwards, Mrs. Houston, and Mr. Smith and noted, among other things, that they had been fingerprinted and the results had come back clear for all of them. He also described the process for NYSED approval of their applications. At this point, Mr. Burke suggested that each of Mrs. Edwards, Mrs. Houston, and Mr. Smith be elected as a Board member, subject to the NYSED approval process. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

4. Academic Update. Mrs. Martin discussed with the Board the results of the School's iReady testing, and the School's responses to the data resulting from that testing. She noted that approximately 50% of the School's students are receiving additional services to improve performance. She also discussed the School's interim testing, with a focus on "power standards" (the major standards that are a primary teaching focus), reteach week this week, the School's focus on students who are on the bubble and other targeted students, re-assessments this Friday, and the start of Saturday school.

5. Financial Update. Mr. Salmon provided an update on the School's financials, with a focus on personnel costs (including projections versus budget) and the impact of the number of SPED students on personnel costs.

6. Fundraising. Mrs. Stern provided an update regarding the School's fundraising plans, including the focus on fundraising for the School's plans for a student trip to Rome.

7. Items for Future Meetings.

- ED self-evaluation for 2018-19 school year.
- Approval of District Wide Safety Plan and School Emergency Response Plan.
- SPED revenue analysis.
- Updated Board committee membership.
- Parent and alumni survey planning.
- Board self-evaluation planning.

8. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke

Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

November 18, 2019

A. Election of Trustees (subject to NYSED approval)

1. The Amani Public Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select **Stephanie Edwards** as a member to its Board of Trustees, with a term expiring at the 2020 annual meeting pending approval by NYSED. The resolution approving **Stephanie Edwards** is adopted upon NYSED's approval.
2. The Amani Public Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select **Patrick Smith** as a member to its Board of Trustees, with a term expiring at the 2021 annual meeting pending approval by NYSED. The resolution approving **Patrick Smith** is adopted upon NYSED's approval.
3. The Amani Public Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select **Gene Johnson** as a member to its Board of Trustees, with a term expiring at the 2022 annual meeting pending approval by NYSED. The resolution approving **Gene Johnson** is adopted upon NYSED's approval.
4. The Amani Public Charter School Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select **Tamara Houston** as a member to its Board of Trustees, with a term expiring at

the 2022 annual meeting pending approval by NYSED. The resolution approving **Tamara Houston** is adopted upon NYSED's approval.

5. RESOLVED, that all form resolutions required by NYSED with respect to the appointment of trustees are adopted in such form utilized by NYSED, and that the Secretary is authorized to certify such resolutions as having been adopted hereby and is directed to insert a copy of any such form resolution in the minute book immediately following these minutes;

B. Miscellaneous

6. RESOLVED, that the Executive Director, Director of Curriculum and Instruction, Director of Finance, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the “**Authorized Representatives**”) be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and
7. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.