

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

June 27, 2019

A regular meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on June 27, 2019, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Derrick Dunlap, and Gene Johnson. The following Trustees were not present at the meeting: Jim Killoran and Robert Jones.

Also present at the meeting were the following School employees: Debra Stern, Phil Salmon, and Jamell Scott. Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. School Snapshot. Mrs. Stern presented the School Snapshot to the Board, including a discussion of various staffing matters and changes in the staffing recruitment process, an update on professional development, an operations report (including status of gym repairs and transitioning the Student Information System), and plans for summer school. Members of the Board asked various questions of the members of School leadership, which were answered.

3. Approval of School Budget. Mr. Salmon presented the School’s proposed budget for the 2019-20 school year, describing the drivers of material changes from the prior year’s budget and projected actual results. Members of the Board asked various questions, which were answered. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

4. Approval of Prior Minutes. The minutes of the Board meetings held on May 13, 2019, were reviewed and unanimously approved.

5. Education and Accountability Committee Report. Mr. Dunlap reported to the Board regarding the discussions that committee has been having with Mrs. Bynum, including

regarding summer school, testing data, and the use of the Danielson model as a staff evaluation rubric.

6. Re-Election of Trustees. At this point, Mr. Burke noted that the following members' term as Board members would expire following this meeting: Mr. Jones and Mr. Johnson. Following discussion, upon motion duly made and seconded, Messrs. Jones and Johnson were unanimously re-elected for a term expiring after the 2022 Annual Meeting, as reflected in the resolutions attached as Exhibit B hereto.

7. Election of Officers. Mr. Burke then discussed the proposed Officers for the upcoming school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

8. Committees/Task Forces. Mr. Burke then discussed the proposed Committees and Task Forces for the upcoming school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

9. Schedule for Board Meetings. The Board discussed the calendar for the upcoming school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

10. Items for Future Meetings.

- ED self-evaluation and Board evaluation of ED performance
- Policy reviews/updates
- Test results
- Parent and alumni survey

11. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Gene Johnson
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

June 27, 2019

A. Re-Election of Directors and Officers

1. RESOLVED, that each of the following persons be appointed as a trustee of the School for the term set forth above such persons’ name, to serve until such trustee has been duly chosen and qualified, or until such trustee’s earlier incapacity, death, resignation or removal:

Term expiring following the 2022 Annual Meeting:

Gene Johnson
Robert Jones

2. RESOLVED, that each of the following persons be appointed as officers of the School in the position set forth opposite such person’s name, each to serve until his or her successor has been duly chosen and qualified, or until such officer’s earlier incapacity, death, resignation or removal:

<u>Name</u>	<u>Position</u>
Sidney Burke	Chair
Derrick Dunlap	Vice Chair
Jim Killoran	Treasurer
Gene Johnson	Secretary

B. Appointment of Committees

3. RESOLVED, that the following individuals shall be appointed to serve on the **Executive Committee**, each to serve until his or her successor has been duly chosen and qualified, or until such individual’s earlier incapacity, death, resignation or removal:

<u>Name</u>	<u>Position</u>
Sidney Burke	Chair
Derrick Dunlap	Committee Member
Jim Killoran	Committee Member
Gene Johnson	Committee Member
<i>vacant</i>	Committee Member

4. RESOLVED, that the following individuals shall be appointed to serve on the **Finance Committee**, each to serve until his or her successor has been duly chosen and qualified, or until such individual’s earlier incapacity, death, resignation or removal:

<u>Name</u>	<u>Position</u>
Jim Killoran	Chair
Robert Jones	Committee Member
<i>vacant</i>	Committee Member

5. RESOLVED, that the following individuals shall be appointed to serve on the **Education and Accountability Committee**, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal:

<u>Name</u>	<u>Position</u>
Derrick Dunlap	Chair
Robert Jones	Committee Member
Gene Johnson	Committee Member

C. Formation of Task Forces

6. RESOLVED, that the following individuals shall be appointed to serve on the **Fundraising and Communications Task Force**, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal:

Jim Killoran (chair)
Sidney Burke
Debra Stern (non-Board member)
Charlie Stern (non-Board member)

D. Approval of Board Meeting Schedule for 2019-20

7. RESOLVED, that regular meetings of the Board for the 2019-20 school year be scheduled for the following dates at 7:00pm local time:

- July 8
- August 12
- September 9
- October 21 (because of Columbus Day on October 14)
- November 18 (because of Veterans Day on November 11)
- December 9
- January 13
- February 10
- March 9
- April 13
- May 11
- June 8

E. 2019-20 School Budget

8. RESOLVED, that the School's 2019-20 budget, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the Authorized Representatives (as defined below), or any of them, may determine are necessary or appropriate;

F. Miscellaneous

9. RESOLVED, that the officers of the School and the Executive Director, Director of Curriculum and Instruction, Director of Finance, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the "**Authorized Representatives**"), be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

10. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.