

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

April 8, 2019

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on April 8, 2019, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Derrick Dunlap, Gene Johnson, Robert Jones, and Jim Killoran.

Also present at the meeting were the following School employees: Debra Stern, Sandra Bynum, Phil Salmon, Jamell Scott, and Bruce Tanner.

Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Approval of Prior Minutes. The minutes of the Board meetings held on March 11, 2019, were reviewed and unanimously approved.

3. Renewal Application. Mrs. Stern reported that, earlier in the day, the Board of Regents approved the School’s renewal application for a 3-year term. Mrs. Stern also discussed with the Board the deficiency letter received from the State Education Department (“**NYSED**”) Charter School Office, the School’s planned response, and the timeline for a corrective action plan to be provided to the NYSED Charter School Office. Mrs. Stern also reported to the Board on her discussions with the NYSED Charter School Office regarding the implementation of a weighted lottery. As part of the discussion of the School’s planned corrective action plan, Mrs. Bynum discussed efforts that the School was making to assist scholars in obtaining IEPs, where appropriate. Members of the Board discussed and asked various questions regarding these matters, which were answered.

4. Demographic Data. In response to the Board’s request at the prior meeting, and as part of the discussion of the School’s planned corrective action plan, Mrs. Stern presented to the Board regarding the School’s demographics, including sub-group data, as compared to the Mt. Vernon school district.

5. Instructional Report. Mrs. Bynum reported to the Board regarding interim testing and NYS testing, including her projections regarding scholar performance in ELA. She also provided an update regarding the School's Saturday Academy. Members of the Board discussed and asked various questions, which were answered.

6. Operations Update. Mr. Tanner provided an update to the Board regarding the cafeteria and gym renovations/remediation. He also discussed the investigation that he had done into the cost and feasibility of adding air conditioning to the first and second floors of the School; such a project was likely to cost approximately \$250,000 and is not expected to be cost-effective until the building envelope is better sealed. The Board discussed these matters, as well as the feasibility and desirability of solar power generation on the roof of the School (potentially as part of a consortium with other schools).

7. Finance Update; Approval of Form 990. Mr. Salmon discussed with the Board the School's draft Form 990. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

8. Instructional Program / Staffing Plan. Mrs. Bynum, Mr. Salmon, and Mrs. Stern discussed with the Board the School's plans for the instructional program for next year, including changes to the schedule to include an additional 45-minute block for math, having two highly-qualified teachers in the classroom for math and ELA, plans to manage headcount in light of the foregoing staffing plans, and efforts to develop partnerships with local colleges. Members of the Board asked various questions, which were answered.

9. Upcoming Events. Mrs. Stern described upcoming events at the School.

10. Items for Future Meetings.

- School staff to consider re-engaging with fundraising consultants and report back to the Board

11. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “Board”)
of the
Amani Public Charter School (the “School”)

April 8, 2019

A. Approval of Form 990

1. RESOLVED, that the form, terms and provisions of the School’s Form 990, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the officers of the School and the Executive Director, Director of Curriculum and Instruction, Director of Finance, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the “Authorized Representatives”), or any of them, may determine are necessary or appropriate;

2. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to file such Form 990 with the U.S. Internal Revenue Service;

B. Miscellaneous

3. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

4. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.