

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

October 25, 2017

(INFORMATIONAL MEETING)

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on October 16, 2017, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, E. Adell Dowdy, David Eichler, and Jim Killoran.

Laura Francis, Edward Green, Robert Jones, and Blair Smith were not present.

Also present at the meeting were the following School employees: Phil Salmon. Present by phone were Jackie Lee from MMB (the School’s auditors) and Donna Webster from CSBM. Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was *not* present, the Chair called the meeting to order as an *informational meeting* only.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.
2. MMB Presentation. Mrs. Lee introduced herself and described her background, her firm, and the audit process.
3. Audited Financials. Mrs. Lee led a detailed discussion of the School’s audited financial statements, providing a description of the key drivers of changes in each of the material line items in the financial statements. Mrs. Lee also provided an overview of the other financial statement-related documents provided to the Board prior to the meeting, including their internal control report and management letter. Throughout the presentation, members of the Board asked various questions of Mrs. Lee and Mrs. Webster, which were answered.

Mr. Burke asked the assembled members of the Board if they approved the audited financial statements, and each of them indicated that they did. Since there was not a quorum

present, Mr. Burke noted that formal approval of the audited financial statements would be deferred until the next Board meeting.

4. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

October 25, 2017

None.
