

**Amani Public Charter School  
Board of Trustees Meeting Agenda 11/13/17**

- I. Roll Call/Call to Order
- II. Public Comment
- III. Matters for approval
  - a. Board minutes for October 2017 meetings
  - b. Financial statements for 2016-17 School year
- IV. School snapshot
- V. Reports and other items for discussion

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  - a. Data analysis
  - b. Attendance Report
  - c. Beginning of Year (“BOY”) Data, comparison of BOY 2016 data with BOY 2017 data
  - d. Assessment Calendar
  - e. Rosetta Stone
  - f. Strategic Education Plan
  - g. Growth Mindset and Goals for 2017-18 school year
  - h. ED evaluation
- VI. Committee & Taskforce Reports
  - a. *Executive Committee*
  - b. *Finance Committee*
  - c. *Education and Accountability Committee*
  - d. *Fundraising Task Force*
  - e. *Communications Task Force*
- VII. Items for next Board Meeting (Recommendations due December 5<sup>th</sup>)

MINUTES OF A MEETING OF  
THE BOARD OF TRUSTEES OF THE  
AMANI PUBLIC CHARTER SCHOOL

November 13, 2017

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(INFORMATIONAL MEETING)

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A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on November 13, 2017, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Laura Francis, Robert Jones, and Jim Killoran.

E. Adell Dowdy, David Eichler, Edward Green, and Blair Smith were not present.

Also present at the meeting were the following School employees: Debra Stern, Phil Salmon, and Tara McLoughlin. Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was *not* present, the Chair called the meeting to order as an *informational meeting* only.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Data Analysis. Mrs. McLoughlin presented to the Board regarding various data analyses that the School had performed, including with respect to 5<sup>th</sup> grade beginning of the year testing, honor roll, preliminary attendance information, suspensions, the School’s assessment calendar, and an explanation of the calculation of the mean growth percentile and the work she was doing to get the necessary data from LHRIC. Members of the Board asked various questions, which were answered.

3. Foreign Language Instruction. Mrs. Stern and Mr. Salmon discussed the School’s recent adoption of Rosetta Stone as a tool for foreign language instruction. They noted for the Board the academic benefits of using this tool (including access to a broader range of languages).

4. Growth Mindset and Goals for 2017-18. Mrs. Stern discussed with the Board the “growth mindset” that she has been focusing the staff on, the status of the School’s strategic

educational plan, and goals for the current School year. Members of the Board discussed these matters with Mrs. Stern and asked various questions, which were answered.

5. Upcoming Events. Mrs. Stern noted various upcoming School events, including the Junior Honor Society induction, the Honor Roll breakfast, and the Founders' Circle fundraising event.

6. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

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Respectfully submitted,

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Sidney Burke  
Secretary for the Meeting

APPROVED:

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Jim Killoran  
Secretary

**EXHIBIT A**

[Board materials attached]

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**EXHIBIT B**

Resolutions of the  
Board of Trustees (the “**Board**”)  
of the  
Amani Public Charter School (the “**School**”)

November 13, 2017

None.

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