

**Amani Public Charter School
Board of Trustees Meeting Agenda 12/11/17**

- I. Roll Call/Call to Order
- II. Public Comment
- III. Matters for approval
 - a. Board minutes for October 2017 meetings and November 2017 meeting
 - b. Audited financial statements for 2016-17 School year
- IV. School snapshot
- V. Reports and other items for discussion

 - a. Presentation by Jill Shahan (NECSN)
 - b. Fundraising report
 - c. ED evaluation / mean growth score calculation
- VI. Committee & Taskforce Reports
 - a. *Executive Committee*
 - b. *Finance Committee*
 - c. *Education and Accountability Committee*
 - d. *Fundraising Task Force*
 - e. *Communications Task Force*
- VII. Items for next Board Meeting (Recommendations due January 5th)

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

December 11, 2017

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on December 11, 2017, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, E. Adell Dowdy, Edward Green, Robert Jones, and Jim Killoran.

David Eichler, Laura Francis, and Blair Smith were not present.

Also present at the meeting were the following School employees: Debra Stern, Tara McLoughlin, Phil Salmon, and Reinis Visners.

Also present at the meeting were Jill Shahan (Managing Director, Northeast Charter Schools Network) and Andrea Rogers Barry (NY State Director, Northeast Charter Schools Network).

Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Strategic Planning. Mrs. Shahan discussed with the Board key considerations regarding the School’s (and the Board’s) strategic planning. This included an interactive discussion with the Board regarding key goals for the School and the Board’s role in setting and implementing strategic priorities, key indicators to measure progress toward strategic priorities, and other data metrics that are important for the Board to review periodically. The Board also discussed the School’s internal academic testing, and the predictive value of that testing with respect to the NYS tests. Finally, the Board also discussed with Mrs. Shahan and Mrs. Barry the School’s upcoming charter renewal process.

3. Approval of Audited Financials. Mr. Burke noted that although the audited financial statements of the School for the 2016-17 fiscal year had been reviewed by the Board at

previous meetings and a majority of the Board had indicated they approved them, the Board had not formally approved them. Following discussion, upon motion duly made and seconded, the Board unanimously approved the audited financial statements of the School for the 2016-17 fiscal year in the form previously provided to the Board.

4. Approval of Prior Minutes. The minutes of the Board meetings held on October 16, 2017, October 25, 2017, and November 13, 2017, were reviewed and unanimously approved.

5. Fundraising. Mrs. Stern and Mr. Salmon reported to the Board regarding the results of the School's Founders' Circle fundraising event, and the School's read-a-thon.

6. Upcoming Events. Mrs. Stern noted to the Board the School's upcoming Evening of the Arts.

7. Finance. Mr. Salmon reported to the Board regarding the School's performance to date versus the School's budget. Members of the Board asked various questions of Mr. Salmon, which were answered.

8. Data Analysis. Mrs. McLoughlin reported to the Board that she had spoken with LHIRC to try to obtain the data required for mean growth score analytics, and had been told by them to reach out to them again after year end.

9. Items for Next Meeting.

- ED self-evaluation / Board evaluation of ED performance / ED goals for 2017-18
- Fundraising

10. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

December 11, 2017

None (but see minutes for certain approvals)
