

**Amani Public Charter School
Board of Trustees Meeting Agenda 8/30/17**

- I. Roll Call/Call to Order
- II. Public Comment
- III. Matters for approval
 - a. Board minutes for July 2017 (annual meeting)
- IV. School snapshot
 - a. NYS Testing Report
 - b. Report on Opening Day
 - c. ~~Elevator Repair~~
 - d. Update on TriNet selection transition

- V. Committee & Taskforce Reports
 - a. *Executive Committee*
 - b. *Finance Committee*
 - c. *Education and Accountability Committee*
 - d. *Fundraising Task Force*
 - e. *Communications Task Force*
- VI. Items for next Board Meeting (Recommendations due September 5th)

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

August 30, 2017

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on August 30, 2017, beginning at approximately 6:45 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Laura Francis, Edward Green, Robert Jones, and Jim Killoran.

E. Adell Dowdy and David Eichler sent their regrets in advance. Blair Smith was not present.

Also present at the meeting were the following School employees: Debra Stern, Tara McLaughlin, Phil Salmon, Bruce Tanner, and Reinis Visners. Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. School Snapshot. Mrs. Stern, Mr. Salmon, and Mr. Visners presented the School Snapshot to the Board, including a discussion of demographic data, instructional matters and professional development (including a report on the School’s opening day and summer professional development), the 5th Grade field trip on the second day of school to develop school culture among these new scholars, and fundraising (including potential work with fundraising consultants). Mr. Tanner also reported to the Board regarding elevator repair plans and other renovations, library construction, and fundraising. Members of the Board asked various questions, which were answered.

3. Approval of Library Expenditure. Following discussion, upon motion duly made and seconded, the Board unanimously approved spending up to \$25,000 for library stacks, as reflected in the resolutions attached as Exhibit B hereto.

4. TriNet Update. Mr. Salmon reported to the Board regarding the implementation of TriNet, and its impact on the School from a financial and human resources compliance perspective. Members of the Board asked various questions, which were answered.

5. NYS Test Results. Mrs. McLaughlin provided an initial analysis of the School's NYS test results, including comparative analyses of the School as compared to the state average and schools in the Mount Vernon school district, as well as performance comparisons of Amani scholar cohorts over time. Members of the Board asked various questions regarding the School's test results and its planned academic interventions in light of these results, which were answered by Mrs. McLaughlin, Mrs. Stern, and Mr. Visners.

6. Approval of Prior Minutes. The minutes of the Board meeting held on July 10, 2017, were reviewed. Mrs. Francis objected to the statement in those minutes that Mr. Burke had noted "her history of failing to attend Board meetings." Members of the Board noted that this was an accurate description of what Mr. Burke had stated at the July meeting, and Mr. Burke noted that Mrs. Francis had attended only three meetings during the prior School year. Members of the Board stated that they did not think it was appropriate to revise the minutes of the July meeting since they accurately reflected what had occurred, but that they did consider it appropriate to include Mrs. Francis' objection in the minutes of the August 30, 2017 meeting. After discussion, the minutes of the Board meeting held on July 10, 2017, were approved in the form circulated to the Board prior to the meeting, with Mrs. Francis opposed.

7. Items for Next Meeting.

- ED self-evaluation / Board evaluation of ED performance / ED goals for 2017-18
- DOO to report on solar options
- Scholar Manual / Attendance Policy / Honor Roll Policy
- Board Commitments (Adell)
- Further analysis of test results, and improvement plan
- Parent survey results

8. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

August 30, 2017

A. Approval of Library Expenditure

1. RESOLVED, that the officers of the School and the Executive Director, Director of Curriculum and Instruction, Director of Finance, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the “**Authorized Representatives**”) are, and each of them hereby is, authorized and directed for and on behalf of the School, to spend up to \$25,000 for library stacks, on such other terms as any such Authorized Representative may determine are necessary or appropriate (with the execution of any written agreement by an Authorized Representative constituting definitive evidence of such determination);

B. Miscellaneous

2. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

3. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.