

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

January 9, 2017

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on January 9, 2017, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, David Eichler (for the portion indicated), Laura Francis, Robert Jones, and Jim Killoran.

E. Adell Dowdy, Stephanie McCaine, and Richard Thomas sent their regrets in advance and were not present.

Also present at the meeting were Debra Stern (the School’s Executive Director), Yasmeen Livingston (the School’s Director of Advancement and Legal), Phil Salmon (the School’s Director of Finance), Bruce Tanner (the School’s Director of Operations), and Reinis Visners (the School’s Director of Curriculum and Instruction). Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was *not* present (but later noting that a quorum had been obtained), the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Introduction of New DCI. Mr. Visners introduced himself to the Board and reported on the work he had been doing since starting at the School a couple of weeks prior. The Board discussed with Mr. Visners and Mr. Salmon their transitions to date, and asked that they provide the Board with their thoughts on how such transitions can be improved and process improvements that would ensure information continuity in the event of a sudden departure or similar circumstance.

3. Operations. Mr. Tanner reported to the Board regarding various operational matters, including the improvements made during the winter break (duct cleaning, wifi upgrades, and heating improvements), the elevator, the possibility of installing solar panels, security matters, and street projects (such as a school speed limit on the block, speed bumps, and similar safety measures). The Board asked various questions of Mr. Tanner, which were answered. After this

discussion, Mr. Tanner left the meeting.

4. Finance. Mr. Salmon reported to the Board regarding various financial matters, including the IRS form 990 (which was previously circulated to the Board), the status of discussions with various banks regarding the investment of the School's operating reserve, and an update on the School's finances more generally. The Board asked various questions of Mr. Salmon, which were answered. After this discussion, Mr. Salmon left the meeting.

5. School Snapshot and Upcoming Events. Mrs. Livingston reported to the Board regarding various upcoming community events, including events for school choice week and charter school advocacy day. Mrs. Stern reported to the Board regarding various other items in the school snapshot, including the student recruitment process and upcoming School events. The Board asked various questions of Mrs. Stern and Mrs. Livingston, which were answered.

6. Curriculum and Instruction. Mrs. Stern and Mr. Visners discussed with the Board certain instructional matters, including reporting on the beginning of planning for the 2017-18 school year. The Board asked various questions of Mrs. Stern and Mr. Visners, which were answered.

7. Executive Session. At this point, Mr. Eichler joined the meeting. Upon motion duly made, seconded, and unanimously approved, the Board then went into executive session to discuss a confidential employment litigation matter.

8. Approval of Prior Minutes. The minutes of the Board meetings held on November 14, 2016, and December 5, 2016, were reviewed and unanimously approved.

9. Approval of Form 990. Upon motion duly made, seconded, and unanimously approved, the Board approved the IRS Form 990, in substantially the form presented to the Board, and its filing with the IRS.

10. Fundraising. Mrs. Livingston provided an update to the Board regarding fundraising and various related activities, including the School's fundraiser in December.

11. Items for Next Meeting.

- Investment of operating reserve
- DCI/DOF to report regarding transition process
- DOO to report on solar options

12. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

January 9, 2017

None.