

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

November 14, 2016

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on November 14, 2016, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, E. Adell Dowdy, David Eichler, Laura Francis, Robert Jones, and Jim Killoran (for the portion indicated).

Stephanie McCaine and Richard Thomas sent their regrets in advance and were not present.

Also present at the meeting were Debra Stern (the School’s Executive Director), Yasmeen Livingston (the School’s Director of Advancement and Legal), Bruce Tanner (the School’s Director of Operations), and Phil Salmon (the School’s Director of Finance). Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.
2. School Snapshot. Mrs. Stern and Mr. Tanner presented the School Snapshot to the Board, including a discussion of operations and finance, instructional matters and faculty observations, enrollment, high school placement, school culture and discipline, and upcoming events. Members of the Board asked various questions, which were answered.
3. Approval of Prior Minutes. The minutes of the Board meetings held on July 11, 2016, August 8, 2016 (informational), September 12, 2016 (informational), and October 17, 2016 (informational), were reviewed and unanimously approved.
4. Fundraising. Mrs. Livingston provided an update to the Board regarding fundraising and various related activities, including the School’s upcoming fundraiser in December.
5. Approval of ED Evaluation Framework. Mr. Burke led a discussion with the Board regarding the draft evaluation framework for the Executive Director that had previously

been circulated to the Board. Upon motion duly made and seconded, the Board unanimously approved the evaluation framework previously circulated to the Board.

6. Committee Reports. Mrs. Dowdy reported to the Board regarding the recent activities of the Education and Accountability Committee, including a discussion of the School's AIS program, teaching blocks, and other academic matters. Mr. Eichler reported to the Board regarding the recent activities of the Finance Committee, and the committee's plan to meet with Mr. Salmon regarding the operating reserve and other matters.

At this point, Mr. Killoran arrived.

7. Introduction of New Director of Finance. Mr. Salmon introduced himself to the Board and discussed his background with the Board.

8. Executive Session. Upon motion duly made, seconded, and unanimously approved, the Board then went into executive session to discuss a confidential employment matter.

9. Items for Next Meeting.

- Investment of operating reserve
- Additional bank signatory
- Data follow-up (teacher attendance to be incorporated into the School Snapshot)

10. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

E. Adell Dowdy
Vice Chair

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

November 14, 2016

None.