

MINUTES OF A MEETING OF  
THE BOARD OF TRUSTEES OF THE  
**AMANI PUBLIC CHARTER SCHOOL**

**July 11, 2016**

A regular meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on July 11, 2016, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, E. Adell Dowdy, Laura Francis, Robert Jones, Jim Killoran, and Stephanie McCaine.

David Eichler and Richard Thomas were not present.

Also present at the meeting were Debra Stern (the School’s Executive Director), Michael Bailey (the School’s Director of Finance), and Yasmeen Livingston (the School’s Director of Advancement and Legal). Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Budget. Mr. Bailey presented the School’s proposed budget for the 2016-17 school year, describing the material changes from the draft budget that had previously been presented to the Board. Members of the Board asked various questions of him, which were answered. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

3. Approval of Prior Minutes. The minutes of the Board meeting held on June 20, 2016, were reviewed and unanimously approved.

4. Executive Session. Upon motion duly made, seconded, and unanimously approved, the Board then went into executive session to discuss a confidential employment matter.

5. Vacation Pay. Upon motion duly made, seconded, and approved (with Mr. Jones and Mrs. Francis dissenting), the Board authorized the School to pay Charnay Phaire (the School’s former Director of Operations) for the 3.5 vacation days that the School’s audit

determined that he had not used prior to the termination of his employment with the School, and to send him a letter to that effect.

At this point, the members of the School's staff left the meeting.

6. Executive Session. Upon motion duly made, seconded, and unanimously approved, the Board then went into executive session to discuss certain other confidential employment matters.

7. Items for Next Meeting.

- ED self-evaluation
- Teacher attendance
- Algebra results (this year vs last)
- Investment of operating reserve
- Parent and alumni survey
- Leadership team resumes
- Insurance coverage (including for Board)
- HR outsourcing plans and new org structure/responsibilities

8. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

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Sidney Burke  
Secretary for the Meeting

APPROVED:

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E. Adell Dowdy  
Vice Chair

## **EXHIBIT A**

[Board materials attached]

## **EXHIBIT B**

Resolutions of the  
Board of Trustees (the “**Board**”)  
of the  
Amani Public Charter School (the “**School**”)

July 11, 2016

### **A. Approval of Budget**

1. RESOLVED, that the form, terms and provisions of the School’s 2016-17 budget, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the officers of the School and the Executive Director, Director of Curriculum and Instruction, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the “**Authorized Representatives**”), or any of them, may determine are necessary or appropriate;

### **B. Miscellaneous**

2. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

3. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.