

MINUTES OF A MEETING OF  
THE BOARD OF TRUSTEES OF THE  
AMANI PUBLIC CHARTER SCHOOL

August 8, 2016

(INFORMATIONAL MEETING)

An informational meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on August 8, 2016, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, E. Adell Dowdy, and Robert Jones.

David Eichler and Stephanie McCaine sent their regrets in advance and were not present. Laura Francis, Jim Killoran, and Richard Thomas were not present.

Also present at the meeting were Debra Stern (the School’s Executive Director) and Tara McLoughlin (the School’s Data Specialist). Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was *not* present, the Chair called the meeting to order as an *informational meeting* only.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Data Analysis. Ms. McLaughlin presented an analysis of the School’s test results. The Board asked numerous questions of Mrs. Stern and Ms. McLaughlin, which were answered. The Board discussed the School’s results and some recommendations for analyses (and applications of those analyses) to consider in the future. The Board also discussed with the present staff how the data has been, and will be, used improve scholar education by influencing teaching methods, staffing, and other School strategies. Ms. McLaughlin also noted that the School has done a baseline assessment for nearly all of this year’s incoming 5th graders, and how that was informing educational strategies for the upcoming School year.

3. Employment Dispute. Mr. Burke reminded the Board of an email recently sent to the Board by Mr. Phaire related to the termination of his employment. Mr. Burke noted that he

had found a colleague at DLA Piper who was willing to assist the School on a *pro bono* basis with respect to this matter.

4. Items for Next Meeting.

- ED self-evaluation
- Teacher attendance
- Algebra results (this year vs last)
- Investment of operating reserve
- Parent and alumni survey
- Leadership team resumes
- Insurance coverage (including for Board)
- HR outsourcing plans and new org structure/responsibilities
- Additional bank signatory
- Data follow-up

5. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

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Sidney Burke  
Secretary for the Meeting

APPROVED:

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E. Adell Dowdy  
Vice Chair

## **EXHIBIT A**

[Board materials attached]

**EXHIBIT B**

Resolutions of the  
Board of Trustees (the “**Board**”)  
of the  
Amani Public Charter School (the “**School**”)

August 8, 2016

None.